



# **NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES**

**Tuesday, December 15, 2020**

## **MINUTES**

### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Board Clerk Miller called the meeting to order on Tuesday, December 15, 2020, at 10:30 a.m. The meeting was held telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk Dawn Miller, Board Members Richard Bookie, Tony Sambol, and Russell Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Assistant Chief Chris DeChant, Division Chief Kane Nixon, Division Chief/Fire Marshal Eric Kriwer, Division Chief Brad Puckett, Finance Manager Diane Goke, Human Resources Manager Shauna Fisher, Administrative Manager Deborah Musselman, and Authority Clerk Dusty Christopherson

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Guests Present: South County Fire & Medical District Board Members Bill Becker, John Crawford, Karen Gueltzow, and Diane Price

Media Present: None

Public Comment: None

### **2. GOVERNING BOARD MEMBERS SWEARING-IN CEREMONY**

The Oath of Office for newly elected Board Member Tony Sambol was administered.

The Oath of Office for re-elected Board Member David Wilson was administered.

3. **ACKNOWLEDGEMENT OF OUTGOING BOARD MEMBER RUSSELL “SMITTY” SMITH**

Board Members thanked Mr. Smith for his lengthy service to the North County Fire & Medical District and the Arizona Fire & Medical Authority and wished him luck in his future endeavors.

4. **ELECTION OF GOVERNING BOARD OFFICERS**

**Board Member Miller nominated David Wilson to serve as Chairman of the North County Fire & Medical District Governing Board.**

**Mr. Wilson accepted the nomination.**

There were no further nominations.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Miller, Sambol, Wilson, Young

NAYS: None

ABSENT: None

**Board Member Wilson nominated Dawn Miller to serve as Clerk of the North County Fire & Medical District Governing Board.**

**Ms. Miller accepted the nomination.**

There were no further nominations.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Miller, Sambol, Wilson, Young

NAYS: None

ABSENT: None

5. **CALL TO THE PUBLIC**

There was no response to the Call to the Public.

6. **FINANCIAL SUMMARIES AND AUDIT REPORTS**

A. **North County Fire & Medical District Financial Reports for September, October, and November 2020**

Diane Goke, Finance Manager presented the North County Fire & Medical District Financial Reports for September, October, and November 2020 and answered any questions from Board Members.

## 7. **CONSENT AGENDA**

- A. Approve Monthly Financial Reports for September, October, and November 2020.
- B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.
- C. Approve Governing Board Meeting Minutes – September 22, 2020.

**Board Member Sambol moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda. Board Member Bookie seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Miller, Sambol, Smith, Wilson  
NAYS: None  
ABSENT: None

## 8. **CURRENT EVENTS SUMMARIES AND REPORTS**

- A. Operations Division (Including Operations/Deployment, Support Services, and Emergency Medical Services/Training) – Current Event Summary for November 2020

Chris DeChant, Assistant Chief – Operations Division presented the Operations Division Event Summary for August 2020 and answered any questions from Board Members. Assistant Chief DeChant stated that the State Fire Marshal is warning agencies to expect another aggressive wildland season.

- B. Community Risk Management Division – Current Event Summary for November 2020

Eric Kriwer, Division Chief/Fire Marshal – Community Risk Management Division presented the Community Risk Management Division Event Summary for November 2020 and answered any questions from Board Members. Division Chief Kriwer provided public information inquiry statistics and updates on recent developments across the Authority.

- C. Business Services Division (Including Planning/Tech Services/Emergency Management, Financial Services, Administration, and Human Resources) – Current Event Summary for November 2020

Mary Dalton, Assistant Chief – Business Services Division presented the Business Services Division Event Summary for November 2020 and answered any questions from Board Members.

- D. Correspondence Review – Correspondence received or sent by the North County Fire & Medical District which would be of interest to the Governing Board will be reviewed by the Board Clerk.

There was no correspondence to review.

9. **REGULAR BUSINESS**

- A. Discussion and Possible Action relating to Arizona Fire & Medical Authority Governing Board Appointees.

**Board Member Young nominated David Wilson to serve as representative of the North County Fire & Medical District on the Arizona Fire & Medical Authority Governing Board.**

**Mr. Wilson accepted the nomination.**

**Board Member Wilson nominated Dawn Miller to serve as representative of the North County Fire & Medical District on the Arizona Fire & Medical Authority Governing Board.**

**Ms. Miller accepted the nomination.**

There were no further nominations.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Miller, Sambol, Smith, Wilson

NAYS: None

ABSENT: None

- B. Discuss Annexation Campaign Process and Marketing Efforts.

Kane Nixon, Division Chief presented the updated annexation campaign process and marketing materials and answered any questions from Board Members.

10. **SUGGESTED ITEMS FOR FUTURE GOVERNING BOARD MEETING AGENDAS**

There were no items suggested.

11. **ADJOURNMENT**

The meeting adjourned at 11:22 a.m.

*Dawn Miller*

Dawn Miller (Feb 2, 2021 17:32 MST)

Dawn Miller, Board Clerk


# December 15, 2020 Minutes


Final Audit Report


2021-02-03


Created:	2021-02-03
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